

GOLDEN EDGE NELSON A&P SHOW - Exhibiting Terms & Conditions

SHOW HOURS

1.1 The Nelson A&P Show will be open to the public Saturday 9am - 4pm and Sunday 9am - 4pm.

SITE PREPARATION AND REMOVAL

- 2.1 Sites will be marked out and available for setting up from 9am Thursday preceding the Show (or earlier by prior arrangement). All displays must be completed by 9.00pm Friday evening prior to the show, or Saturday morning by 8.30am.
- 2.2 Exhibitors may remove exhibit material **after 3.00pm** on the Sunday of the Show.
- 2.3 Exhibitors must take all steps to ensure their site is returned to its original condition within 7 days following the closing of the Show.
- 2.4 Any **Electrical issue/s** with power source or supply must be referred to the office so the onsite electrician can be called. **Under no circumstance** should the stall holder try to solve the issue.
- 2.5 All vendors must recycle where appropriate and take any large cardboard boxes home.

SECURITY AND INSURANCE

- 3.1 The Association arranges night security from Friday night to Monday morning but shall not be held liable for loss or damage to the Exhibitor's property whilst it is on the Show grounds.
- 3.2 Exhibitors are advised to arrange full comprehensive insurance cover, including Public Liability, to be in place prior to the start of the Show. The Association will not be responsible for any claim. We advise removing any valuable items overnight.

SAFETY

- 4.1 Exhibitors must comply with local body bylaws and requirements and Acts of Parliament which govern the erection of structures, the display and/or sale of machinery, vehicles, and/or other products or goods of the Exhibitor and any regulations, bylaws or ordinances made under such Acts. This includes Occupational Safety and Health and Aviation Safety Regulations. Please have **hand sanitizer** available for public use.
- 4.2 Exhibitors must be cognizant with the Health and Safety in Work Act 2015 and must comply with its provisions.
- 4.3 All tent and gazebo pegs must be covered with bags or shrubs as must other dangerous spikes, protruding objects, etc. Tents and gazebos must be anchored down as the Showgrounds are prone to high winds. Any lightweight gazebos must be taken down in the event of high winds.
- 4.4 Exhibitors must, before digging any holes or driving any objects into the ground, ensure that there are no underground power cables or water pipes that could be damaged or cause injury to the Exhibitor or their staff - please check with the A & P Office. All damage caused by Exhibitors, or their staff will be repaired at Exhibitor's expense.
- 4.5 At least one suitable fire extinguisher must be provided by the exhibitor and readily available on site.
- 4.6 No smoking is allowed in any of the gazebos / tents or A&P buildings.
- 4.7 No water pistols, water balloons, any other projectile device, or any item deemed by the Association to be dangerous or inappropriate, may be sold or given away as prizes.

CANCELLATION/POSTPONEMENT

- 5.1 In the event of cancellation the Association shall refund trade site fees but shall not be liable to the Exhibitor for any other compensation whatsoever as a result of the cancellation or postponement of the Show.
- 5.2 \$50 of the exhibitor's trade site fee & all ticketing costs are non-refundable in the event of cancellation by the Exhibitor until the last Friday prior to Show week.
- 5.3 Exhibitor trade site fees are entirely non-refundable in the event of cancellation within five days of the show and during the show.

APPLICATIONS

6.1 The Nelson A&P Association reserves the right to decline any application.

RAFFLES / GAMES / GIVEAWAYS & ACTIVITIES

- 7.1 On-site activities are encouraged but Exhibitors shall not conduct any raffle, competition, game, sell by auction, or give anything away (including animals) that has not been first approved in writing by the Association. **No objectionable material must be displayed or shown to children.**
- 7.2 On-site activities must be conducted within the confines of trade site boundaries.

PAYMENT

8.1 A minimum \$50 deposit must accompany the application form, and full payment to be received prior to 1st November. Any sites not paid for in full by this time may be resold.

EXHIBITOR TICKETS

9.1 **Admission through all gates on show days requires presentation of a ticket per person.** Please refer to Trade Exhibitors Application Forms for ticket details. **Please note day tickets will be collected at the gate**, i.e., not transferable, however Exhibitors are free to come and go throughout the day provided they receive a stamp on their hand at the gate. **Weekend Trade Passes** do not hand in at the gate.

USE OF EXHIBITOR INFORMATION

11.1 By completing an exhibit site application form the Exhibitor agrees and The Association acknowledges that The Exhibitor details will be made available to the media for use in compiling The Show newspaper supplements, for programme preparation and for The Association to use in any promotional / educational material about The Show.

FOOD SITES

- 12.1 All food sites selling food are required to display a copy of your current Health Certificate of Registration and Stall License and current Electrical WOF (*Registration cannot be accepted without Health Certificate and Stall License*)
- 12.2 All vendors are required to use either biodegradable or reusable food packaging & utensils for their product.

Virus PROTOCOLS

- 13.1 Please have **hand sanitizer** available for public use.
- 13.2 Surfaces to be wiped down regularly in the public area
- 13.3 Suggest 1 metre distancing rule for customers
- 13.4 Staff should not attend if Sick.